



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Creating Community Through People, Parks and Programs"*

Russ Guiney, Director

---

November 7, 2006

Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**ADOPTION OF YOUTH EMPLOYMENT PLANS FOR  
KENNETH HAHN STATE RECREATION AREA  
LAKE AND PICNIC AREA IMPROVEMENTS AND  
LOS ROBLES PARK PLAY AREAS REFURBISHMENT PROJECTS  
(SECOND AND FOURTH DISTRICTS, 3-Vote Matter)  
C.P. NOs. 86567, 86568, and 69450**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT  
YOUR BOARD:**

1. Find the above-referenced projects and approval of Youth Employment Plans categorically exempt from the California Environmental Quality Act (CEQA) pursuant to the State CEQA Guidelines and the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987 cited herein.
2. Approve and adopt the attached Youth Employment Plans (Attachment A) for improvements to the existing lake and picnic areas at Kenneth Hahn State Recreation Area, and replacement of play area equipment at Los Robles Park.

**PURPOSE/JUSTIFICATION**

On June 26, 1997, your Board, acting as the governing body of the Regional Park and Open Space District (the District), adopted the Youth Employment Policy (Policy) for projects funded by the Safe Neighborhood Parks Propositions of 1992 and 1996 (Proposition A), including County projects.

In accordance with the Policy, all projects funded in whole or in part by Proposition A for which construction plans were not adopted before September 26, 1997, must have a Youth Employment Plan (Plan) adopted by your Board prior to District reimbursement of construction costs. The current recommendations would adopt Plans for several projects as described below:

**Kenneth Hahn State Recreation Area:**

Lake Area Improvements (C.P. No.86567)

The improvements to the existing picnic area consist of installation of picnic tables, concrete slabs, and replacement of barbecue braziers.

Picnic Areas Improvements (C.P. 86568)

The improvements to the existing lake area include installation of park benches, additional concrete fishing platforms, renovation of existing irrigation, drainage improvements, and construction of a concrete walkway.

These improvements were accomplished through purchase order contracts. Therefore, the Department of Parks and Recreation (Department) was not able to hire and train youth to work on these projects.

**Los Robles Park Play Areas Refurbishment (C.P. 69450)**

The replacement of the play equipment consists of repair or replacement of play equipment and play surfacing in two areas. The Americans with Disabilities Act accessibility will be incorporated as necessary.

The work was accomplished through a purchase order contract. At-risk youth were unable to perform tasks on this phase of the project due to the nature of the work.

**IMPLEMENTATION OF STRATEGIC PLAN GOALS**

Approval of the recommended action support County Strategic Plan Goal No. 4 (Fiscal Responsibility) by increasing the Department's public/private partnerships, managing our resources effectively, and investing in the public infrastructure; Goal No. 5 (Children and Families Well-Being) by improving the health, economic well-being, safety and survival, emotional and social well-being, education/workforce readiness of the children and families of the County; and Goal No. 6 (Community Services) by improving the quality of life for residents by offering a wide range of services responsive to each community's specific needs.

### **FISCAL IMPACT/FINANCING**

All project costs for youth employment are funded through the Regional Park and Open Space District (See Attachment A). The detailed financial sources and Capital Project Numbers (C.P. Nos.) related to these projects are as follows:

#### **Kenneth Hahn State Recreation Area**

##### **Lake Area Improvements (C.P. No. 86567)**

The estimated total project cost for the Lake Area Project is \$260,047. The project is funded from a State Proposition 12 competitive grant under the Locally Operated Units of the State Park System Program (\$200,000), prior year Second District Capital Project net County cost (\$8,143), and the Second District Regional Park and Open Space District Excess Funds (\$51,904).

##### **Picnic Area Improvements (C.P. No. 86568)**

The estimated total project cost for the Picnic Area Project is \$192,099. The project is funded by a State Proposition 12 competitive grant under the Locally Operated Units of the State Park System Program (\$150,000), prior year Second District Capital Project net County cost (\$6,107), and the Second District Regional Park and Open Space District Excess Funds (\$35,992).

#### **The Los Robles Park Play Areas Refurbishment (C.P. No. 69450)**

The total estimated project cost is \$428,000. The project is funded by the Proposition 12-Roberti-Z'Berg-Harris Program (\$298,000) and the Safe Neighborhood Parks Proposition of 1992 (\$130,000).

### **OPERATING BUDGET IMPACT**

#### **Kenneth Hahn Recreation Area**

##### **Lake Area Improvements**

The Department estimates ongoing costs of \$18,647, which includes Salary and Employee Benefits for maintenance staff and the supplies necessary to operate and maintain the lake area improvements.

### Picnic Area Improvements

The Department estimates ongoing operating costs of \$67,890, which includes Salary and Employee Benefits for maintenance staff and the supplies necessary to operate and maintain the picnic and trail improvements. One full-time Grounds Maintenance position will provide maintenance support for both the Lake Area and Picnic Area improvements.

### Los Robles Park Play Area Refurbishment

The Department has estimated increases to its operating budget based on the individual projects. The increased costs represent staff time and supplies for maintenance and daily safety inspections of the play areas. The average estimated ongoing operating cost associated with each play area is \$12,000 annually. This includes maintenance supplies and staff to conduct safety inspections and maintain the play areas. The cumulative ongoing costs to maintain, operate, and inspect these two play areas is estimated at \$24,000 annually.

The Department worked with the Chief Administrative Office to determine the appropriate level of operations and available funding. The Department's operating budget includes sufficient appropriation to fund the operations and maintenance of the park improvements.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On June 26, 1997, your Board established a Youth Employment Minimum Obligation for the County projects funded by the Safe Neighborhood Parks Proposition A of 1996. In accordance with the Policy, all projects funded in whole or in part by Proposition A for which construction plans were not adopted before September 26, 1997, must have a Plan adopted by your Board prior to District reimbursement of construction cost.

The Department is presenting the Plan (Attachment A) for adoption by your Board to fulfill this requirement.

This action has been reviewed and approved as to form by County Counsel.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed projects are categorically exempt from the CEQA according to Sections 15301, 15302 (c), 15303 (e) and 15304 of State CEQA Guidelines and Class 1, 2 (e), 3 (b), and 4 of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987 because the project involves minor alteration of existing facilities, replacement of facilities, new accessory structures, and minor grading.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of these actions will not have an impact on any other current services or projects. The renovation to the play area provides new play equipment that fully meet all applicable State laws for playground safety including ADA accessibility.

**CONCLUSION**

Please instruct the Executive Officer-Clerk of the Board to forward one (1) conformed copy of this letter to the Chief Administrative Office, Capital Projects Division and four (4) conformed copies of this letter to the Department of Parks and Recreation for distribution.

Respectfully submitted,



Russ Guiney  
Director

David E. Janssen  
Chief Administrative Officer

c: Executive Officer (22)  
Chief Administrative Office  
County Counsel

## **ATTACHMENT A**

### **KENNETH HAHN STATE RECREATION AREA PICNIC AREA KENNETH HAHN STATE RECREATION AREA LAKE IMPROVEMENTS AND LOS ROBLES PARK PLAY AREA YOUTH EMPLOYMENT PLAN C.P. NOs. 86567, 86568, and 69450**

#### **BACKGROUND:**

The proposed project at Kenneth Hahn State Recreation Area Lake Area consists of installation of park benches, additional concrete fishing platforms, renovation to existing irrigation, drainage improvements, and construction of a concrete walkway.

The proposed project at Kenneth Hahn State Recreation Area Picnic Area consists of improvements to the existing picnic area consisting of installation of picnic tables, concrete slabs and replacement of barbecue braziers.

The proposed project at Los Robles Park consists of repair or replacement of play equipment and play surfacing in two areas. The Americans with Disabilities Act accessibility will be incorporated as necessary.

#### **Task(s) that may be Performed by At-Risk Youth:**

Projects are accomplished through purchase order contracts. The Department was not able to employ at-risk youth to perform task on projects at the Kenneth Hahn Recreation Area and the Play Area Project at Los Robles Park.

#### **Method of Youth Employment:**

The Department of Parks and Recreation has full time and part-time youth employed in various areas of the Department. The Youth Enhancing Parks Program allows youth to work on projects based on their training, experience, and physical class, as qualified. Youth will be managed and supervised by Department staff. In addition, the Department requires contractors to make a good faith effort to employ at-risk youth from the community in which the project is being carried out in compliance with the County's definition of "at-risk youth".

#### **Youth Employment Goal:**

Under the provisions of Los Angeles County Regional Park and Open Space District's policy on employment of youth, the Youth Employment Minimum Obligation (YEMO) of the County of Los Angeles is \$15,739,750 (equal to fifty percent of the total maintenance and servicing funding from Proposition A of 1992 and 1996). The Department has met its YEMO; however, the Department continues to actively pursue employment opportunities for at-risk youth on projects that have tasks identified as being appropriate for youth workers.